



Report to the Auburn City Council

Action Item

Agenda Item No.

10

City Manager's Approval

To: Mayor and City Council Members
From: Robert Richardson, City Manager
Prepared by: Amy M. Lind, Deputy City Clerk
Date: October 22, 2012
Subject: Amendment of Meeting Schedule for Remainder of 2012

The Issue

Shall the Auburn City Council adopt an amended meeting schedule for the remainder of 2012 due to upcoming holidays?

Conclusion and Recommendation

By **MOTION**, approve the amended meeting schedule for the remainder of 2012 as outlined below.

Background

Chapter 4 of the Brown Act mandates that legislative bodies must set the time and place for regular meetings by ordinance, resolution, bylaws or similar formal rule for conducting business. The City of Auburn Municipal Code 30.01 states "the Council shall hold regular meetings on the second and fourth Mondays of each month at the hour of 6:00 p.m. at the Council Chambers of the City Hall." The second and fourth Monday in November fall on or too closely to holidays, and the fourth Monday in December is Christmas Eve; therefore the following schedule is proposed:

NOVEMBER

Cancel: November 12 (Veterans Day)
November 26

Call: Regular Business Meeting: November 19th

DECEMBER

Cancel: December 24 (Christmas Eve)

Call: Regular Business Meeting: December 3rd
Election Certification: December 10th

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